

## EMPLOYMENT OPPORTUNITY

Island Métis Family & Community Services Society provides a variety of support programs to Métis children and families living in the greater Victoria area. Currently, IMFCSS is accepting employment applications for the following position.

### **Métis Infant Development Program Worker (Full-Time, Permanent Position)**

#### **Minimum qualifications, ALL of which must be met in order to be considered for the position:**

- Infant Development Diploma, CYC, FNCYC or ECE diploma or an equivalent combination of education and experience.
- Knowledge of Indigenous cultures and contemporary issues affecting Indigenous peoples, preferably Métis.
- Knowledge of social work policies, procedures, ethics, principles and practice.
- Working knowledge of Child Welfare services and the *Child, Family & Community Services Act* of British Columbia.
- Excellent organizational, record-keeping and case management skills.
- Ability to work independently with minimal supervision.
- Proficiency in the use of computer software, including ability to create statistical reports in Microsoft Word and Microsoft Excel.
- Successful candidate will be subject to a criminal record review, police record check and other reference checks.
- Must possess and maintain a valid class 5 driver's license and reliable vehicle required, and a current copy of driver's abstract must be provided.

#### **Experience:**

- One year recent experience in Infant Development or related field.

#### **Benefits:**

- Union membership (required).
- Vacation: Starting at 15 vacation days a year.
- Sick Leave: 12 sick days per year.
- Participation in a defined benefit pension plan with the Municipal Pension Plan.
- Medical Services Plan.
- Optional Extended Health & Dental benefits.
- Closed all statutory holidays.

#### **Location:**

- At the office of Island Métis Family & Community Services Society, located at 345 Wale Road, Victoria, BC.

This position requires union membership Hourly rate is \$30.75 - \$35.29, based on JJEP grid level 13 step 1, and governed by the current Indigenous Services Collective Agreement. Normal schedule of work is 35 hours per week, performed Monday through Friday, between the hours of 8:30 am to 4:30 pm, may include other hours based on agency need.

In accordance with *Section 41* of the *Human Rights Act*, preference may be given to persons of Métis ancestry. *This position is open to male and female and gender diverse applicants.*



## EMPLOYMENT OPPORTUNITY

Complete Job Descriptions can be provided upon request.

Interested people are invited to submit a **cover letter** and **resume as a single document (PDF or Word file)**, clearly outlining how they meet **all** of the above qualifications for this position to:

**Paulina Galván**  
**Island Métis Family & Community Services Society**  
**345 Wale Road, Victoria, BC V9B 6X2**  
**Telephone: 250-391-9924**  
**Email: [paulinag@metis.ca](mailto:paulinag@metis.ca)**

This posting is open until the position is filled.